

## PROPOSAL

# Regional EMT Certification Course

Hosted by Sheridan County EMS • Hoxie, Kansas

---

*A Collaborative Training Opportunity for EMS Agencies in Northwest Kansas*

---

## Overview

---

Sheridan County EMS proposes to host a regional Emergency Medical Technician (EMT) certification course beginning in November 2026, open to personnel from participating EMS agencies throughout Northwest Kansas. The course is designed to address the persistent challenge of staffing rural EMS services by making EMT training accessible, affordable, and convenient for agencies that may not have enough students or the resources to run a class independently.

The course combines virtual didactic instruction with hands-on, in-person skills training. This blended model allows students to complete the classroom portion from home while still receiving the supervised, practical skills practice required for certification. By pooling resources across multiple agencies, each participating service can offer high-quality EMT education to its members at a fraction of the cost of a standalone course.

We are exploring providing optional college credit for this course through Colby Community College. College credit can only be offered if a minimum number of enrolled, non-continuing education students opt in, and all costs associated with the college credit will be the responsibility of the individual student (in addition to the course fee described below). More information, including the credit cost and the minimum opt-in number, will be provided as details become available.

Additionally, current certified EMS staff of the participating agencies will be able to attend class sessions in order to earn continuing education hours, providing access to high-quality instructor-led training and skills refreshers. Additional attendance verification will be required for continuing education participants in order to comply with state recertification requirements. College credit is NOT available for continuing education.

## Course Structure

---

### Didactic (Classroom) Instruction

The didactic portion will be delivered virtually, allowing students from any participating agency to attend from their home or in a group at their agency. This eliminates travel time and expense for the bulk of the coursework and accommodates the demanding schedules of volunteer and part-time EMS personnel.

- Delivered live and online so students can participate from their own communities. A computer or tablet with camera, microphone and internet access is required. Each student must provide their own device, as quizzes and tests will be administered online.

- Led by an experienced instructor who is a certified EMT with decades of training experience and a record of successfully teaching multiple EMT courses.
- Structured to follow the national EMT curriculum and prepare students for the cognitive (written) certification examination.

### Skills (Hands-On) Instruction

The practical skills portion will be conducted in person so that students receive direct, supervised instruction in the psychomotor competencies required for certification. Skills sessions will be offered at two levels:

- **At each agency's facility** — individual participating services will host scheduled skills practice for their own students at their respective facilities, allowing for flexible, local instruction. Additional skills practice sessions can be added at the local facility at their agency's discretion. Guidelines for the skills sessions will be provided by the instructor.
- **Monthly regional session at Sheridan County EMS** — one combined skills session per month will be held at the Sheridan County EMS facility in Hoxie on a Saturday from 10:00 a.m. to 6:00 p.m., giving students access to a larger group setting and shared equipment. Students will also practice their patient assessment and treatment skills using the same equipment and in the same location that the state psychomotor exam will be held.

### Agency Director Coordination

- In order to ensure consistency, regular updates on student performance, guidance for skills sessions, and inclusion of agency-specific protocols will be conducted. This is anticipated to be on a weekly basis throughout the course, but these update sessions will be scheduled as needed, in order to accommodate schedules. Part of the didactic lessons will include agency-specific protocols so that students learn their appropriate protocols.

### Course at a Glance

| Detail                          | Description                                                                                  |
|---------------------------------|----------------------------------------------------------------------------------------------|
| <b>Host Agency</b>              | Sheridan County EMS — Hoxie, Kansas                                                          |
| <b>Eligible Participants</b>    | EMS agencies and personnel throughout Northwest Kansas                                       |
| <b>Start Date</b>               | November 2026                                                                                |
| <b>Didactic Format</b>          | Virtual / online — attend from home or agency via Webex platform                             |
| <b>Skills Format</b>            | In person at each service's facility, plus a monthly regional session                        |
| <b>Monthly Regional Session</b> | One Saturday per month, 10:00 a.m. – 6:00 p.m., at Sheridan County EMS in Hoxie              |
| <b>Instructor</b>               | Certified EMT with decades of training experience and multiple successful EMT courses taught |
| <b>Required Text</b>            | Emergency Care and Transportation of the Sick and Injured, Thirteenth Edition                |

| Detail            | Description                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|-------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Class Size</b> | <p>Minimum of 8 students, Maximum of 14 students (non-certified). If minimum enrollment is not met by the enrollment deadline, the course start may be postponed and agencies will be notified promptly.</p> <p>10 Continuing Ed slots per didactic session are available, pre-registration for these is required. (Agencies can host a learning session at their facility and invite multiple EMTs to attend, which will only take up one slot.)</p> |
| <b>Deadlines</b>  | <p>Initial Interest—August 15, 2026 (tentative number of students)</p> <p>Enrollment—October 15, 2026 (allows sufficient time to order materials)</p>                                                                                                                                                                                                                                                                                                 |

## Course Materials

The course will use *Emergency Care and Transportation of the Sick and Injured, Thirteenth Edition* as the required text. The Advantage Package provides the textbook along with supporting digital and study resources aligned to the current EMT curriculum, ensuring all students work from consistent, up-to-date materials regardless of which agency they belong to. This text was just updated and contains the most up-to-date information based on sound research and practice.

## Cost Structure

The cost model is designed to keep the course affordable for each participating agency by sharing common expenses while keeping local expenses local. The total cost per student is \$850, payable to Sheridan County EMS.

| Cost Component                                             | Responsibility                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Didactic Instruction &amp; Regional Skills Sessions</b> | \$850 per student. This includes the cost of the instructor, the virtual educational platform (Webex), the textbook (both print and digital), and the online portal component, as well as the cost of instructors, equipment, and supplies at each of the regional skills sessions held monthly in Hoxie at Sheridan County EMS. A dedicated Dropbox account will be provided by the instructor for student access to supplemental materials.                                       |
| <b>Local Skills Instruction</b>                            | Each respective service will be responsible for its own students, including any local facility, equipment, and supply costs.                                                                                                                                                                                                                                                                                                                                                        |
| <b>EIG (Educational Incentive Grant)</b>                   | The State Educational Incentive Grant (EIG) of \$1,150 per student is available. For students who take advantage of it, \$300 of each grant will remain with the agency to help cover the costs of local skills instruction, and the remaining \$850 will cover the Didactic and Regional Skills sessions as outlined above. In other words, when the EIG is used, the grant fully covers the \$850 course fee, so there is no out-of-pocket tuition cost to the student or agency. |

## Benefits to Participating Agencies

- **Cost savings** — sharing the didactic instruction cost makes EMT training far more affordable than a standalone course.
- **Convenience** — virtual classroom instruction removes travel burden for the majority of the coursework.
- **Quality instruction** — students learn from an experienced, proven EMT instructor.
- **Local skills practice** — hands-on training at each service's own facility keeps students close to home and aligned with agency protocol.
- **Workforce development** — a regional approach helps address critical rural EMS staffing shortages across Northwest Kansas.

## Instructor

### Jeannine Taylor, NREMT, MA, MBA, MS, MS

Jeannine Taylor brings over four decades of training experience to this course, including many thousands of hours of classroom presentation delivered both virtually and in person. She earned a Master of Science in Emergency Management and is a Nationally Registered EMT (NREMT) licensed in both Kansas and Wisconsin.

Jeannine has assisted or led several previous successful EMT classes for Sheridan County EMS, giving her direct familiarity with the students, equipment, and facilities involved in this course. She is dedicated to the success of her students and will be available outside of scheduled class times to provide additional, personalized assistance to students who need it.

## Tentative Schedule

The following tentative schedule outlines the class meetings, chapter coverage, and skills sessions for the course, which runs from November 2026 through March 2027 (November and December dates are in 2026; January through March dates are in 2027). Classes are held virtually on Mondays and Thursdays unless otherwise noted, with monthly in-person sessions in Hoxie and local skills practice at each participating service. Dates and topics are subject to adjustment as the course progresses.

| Date                | Topic / Activity                                                      |
|---------------------|-----------------------------------------------------------------------|
| <b>Mon, Nov. 9</b>  | Welcome and Class Introduction — Ch. 1: EMS Systems and Public Health |
| <b>Thu, Nov. 12</b> | Ch. 2: Workforce Safety and Wellness                                  |
| <b>Mon, Nov. 16</b> | Ch. 3: Medical, Legal, and Ethical Issues                             |
| <b>Thu, Nov. 19</b> | Ch. 4 & 5: Communication and Documentation / Medical Terminology      |
| <b>Mon, Nov. 23</b> | Ch. 6 & 7: The Human Body / Life Span Development                     |
| <b>Thu, Nov. 26</b> | <b>Thanksgiving — No Class</b>                                        |

| Date             | Topic / Activity                                                                               |
|------------------|------------------------------------------------------------------------------------------------|
| Mon, Nov. 30     | Ch. 8 & 9: Lifting and Moving Patients / Team Approach to Health Care                          |
| Thu, Dec. 3      | Ch. 10: Patient Assessment                                                                     |
| Sat, Dec. 5      | <b>HOXIE Session — BLS CPR &amp; Patient Assessment Practice</b>                               |
| Mon, Dec. 7      | Ch. 11: Airway and Ventilation Management                                                      |
| Thu, Dec. 10     | <b>Skills Practice at Local Service</b>                                                        |
| Mon, Dec. 14     | Ch. 12: Pharmacology and Medication Administration                                             |
| Thu, Dec. 17     | Ch. 13: Shock (Ch. 14: BLS Resuscitation/CPR previously covered at the Dec. 5 Hoxie session)   |
| Mon, Dec. 21     | Ch. 15: Medical Overview                                                                       |
| Dec. 24 – Jan. 3 | <b>Holiday Break — No Class</b>                                                                |
| Mon, Jan. 4      | Ch. 16: Respiratory Emergencies                                                                |
| Thu, Jan. 7      | Ch. 17 & 18: Cardiovascular Emergencies / Neurologic Emergencies                               |
| Mon, Jan. 11     | Ch. 19 & 20: Gastrointestinal and Urologic Emergencies / Endocrine and Hematologic Emergencies |
| Thu, Jan. 14     | <b>Skills Practice at Local Service</b>                                                        |
| Sat, Jan. 16     | <b>HOXIE Session — Medical Assessment Practice &amp; Stop the Bleed</b>                        |
| Mon, Jan. 18     | Ch. 21 & 22: Allergy and Anaphylaxis / Toxicology                                              |
| Thu, Jan. 21     | Ch. 23: Behavioral Health Emergencies / EMT Mental Health                                      |
| Mon, Jan. 25     | Ch. 24: Trauma Overview                                                                        |
| Thu, Jan. 28     | <b>Skills Practice at Local Service</b>                                                        |
| Mon, Feb. 1      | Ch. 25: Bleeding                                                                               |
| Thu, Feb. 4      | Ch. 26 & 27: Soft-Tissue Injuries / Face and Neck Injuries                                     |
| Mon, Feb. 8      | Ch. 28: Head and Spine Injuries                                                                |
| Thu, Feb. 11     | <b>Skills Practice at Local Service</b>                                                        |
| Sat, Feb. 13     | <b>HOXIE Session — Trauma Assessment Practice &amp; Splinting</b>                              |
| Mon, Feb. 15     | Ch. 29 & 30: Chest Injuries / Abdominal and Genitourinary Injuries                             |
| Thu, Feb. 18     | Ch. 31: Orthopedic Injuries                                                                    |
| Mon, Feb. 22     | Ch. 32: Environmental Injuries                                                                 |
| Thu, Feb. 25     | <b>Skills Practice at Local Service</b>                                                        |
| Mon, Mar. 1      | Ch. 33, 34 & 35: Gynecologic Emergencies / Obstetrics and Neonatal Care / Special Challenges   |
| Thu, Mar. 4      | Ch. 36 & 37: Transport Operations / Vehicle Extrication and Special Rescue                     |
| Mon, Mar. 8      | Ch. 38 & 39: Incident Management / Terrorism Response and Disaster Management                  |
| Thu, Mar. 11     | <b>Skills Practice at Local Service</b>                                                        |
| Mon, Mar. 15     | Test Prep                                                                                      |
| Thu, Mar. 18     | <b>Skills Practice at Local Service</b>                                                        |

| Date         | Topic / Activity                                      |
|--------------|-------------------------------------------------------|
| Sat, Mar. 20 | HOXIE — Final Exam (written) & State Skills Exam Prep |

Total Scheduled Hours—168

Didactic Hours – 108

Scheduled Local Skills Hours – 28

Regional Skills Hours – 32

*Additional Skills Hours may be required by each respective agency, and recommendation/guidelines for those sessions will be provided by the instructor as needed.*

## Next Steps

Agencies interested in participating are encouraged to confirm their intent by August 15<sup>th</sup>, 2026. Enrollment commitments are due October 15<sup>th</sup>, 2026, so that Sheridan County EMS can finalize enrollment, confirm each agency's total cost based on final enrollment, order and deliver the required materials, and coordinate the schedule ahead of the November 2026 start date. Please reach out with the following information:

- Name of your agency and a primary point of contact.
- Estimated number of students you intend to enroll.
- Estimated number of students who are interested in college credit.
- Confirmation that your agency can host its own local skills sessions, or request support needed to do so.

*For more information, answers to specific questions, or to confirm participation, please contact:*

Jordan Riley, Sheridan County EMS  
785.675.3364  
[emsdirector@sdcoems.com](mailto:emsdirector@sdcoems.com)

Jeannine Taylor, Instructor  
785.675.8558  
[hoxietaylor@gmail.com](mailto:hoxietaylor@gmail.com)